

## Onboarding communications guide

If you have a new employee, or you've recently selected HESTA as your default super fund, you might want some help sharing information about HESTA with your employees. We've captured some of the key information you might consider:

### 1. Do you have a new starter?

*Suggested information for your onboarding communications to new employees:*

We've partnered with HESTA as our default superannuation fund to support your super needs and help you face the future with confidence. You can find out more about HESTA at [hesta.com.au](https://hesta.com.au)

Find out how super works and why it's important to stay connected to it throughout your working life at [hesta.com.au/super](https://hesta.com.au/super)

Want to choose HESTA for your super? You can join HESTA at any time by completing the ATO Standard Choice Form at [hesta.com.au/documents](https://hesta.com.au/documents) and sending it to our HR team at [add your HR email address].

### 2. Have you recently selected HESTA as your default super fund?

*Suggested information for your transition communications to your employees:*

Our default superannuation plan is changing.

After a detailed review, we are pleased to announce that we have appointed HESTA as our new default super fund. This will take effect from [Month Year]. You can find out more about HESTA at [hesta.com.au](https://hesta.com.au)

#### **What does this mean for you?**

Want your super contributions to be paid into your current super account? Then you don't need to do anything.

Want to choose HESTA for your super? You can join HESTA at any time by completing the ATO Standard Choice of Fund form at [hesta.com.au/documents](https://hesta.com.au/documents) and sending it to our HR team at [add your HR email address].

Want to talk to someone about a HESTA account? Choose a day and time that suits you to chat with a HESTA super expert. Or you can request a call back at [hesta.com.au/make-a-time](https://hesta.com.au/make-a-time)

If you have any questions, please contact our HR team at [add your HR email address].